Minutes of Bowls Devon Executive Committee meeting held at the Exeter Golf & Country Club, Wednesday 3rd February 2010, 7.00pm.

Present: Executive Officers: Mr A.Mann (Chairman), Mr B.Edwards and Mrs S.Silcox (Presidents), Mrs Mrs C.Horgan (Administrator), Mr D.Tucker (Treasurer), Mrs K.Page and Mr H.Riley (Assistant Administrators), Mrs D.Yeowell (Assistant Treasurer), Mr T.Howle and Mrs R. Mayne (Match Secretaries).

Section Representatives: Mrs E.Lever and Mr M.Rowe (Section 1), Mr R.Robertson and Mrs M.Shillabeer (Section 2), Mrs S.Harriott and Mr D.Coyne) (Section 3), Mr D.Counter and Mrs J.Martin (Section 4), Mrs K.Perryman and Mr J. Stevens (Section 5), Mr M.Birch and Mrs T.Day (Section 6), Mr J.Kelly and Miss S.Parnell (Section 7), Mr P.Chudley and Mrs J.Crocker (Section 8)

Also present: Mrs S.Trott and Mr D.Coyne (SVP's)(also attending as Section 3 rep), Mr B.Corps (JVP),
Mr G.Thomas (Men's Patrons Secretary) and Mrs T.Day (Section 6 Rep) also attending as (Ladies Patrons Secretary).

	Action
1. Welcome: Mr Alan Mann (Chair) welcomed everyone to this first official executive meeting of Bowls Devon. He voiced his support for all members and he thanked the executive on behalf of the bowlers of Devon for their time and commitment. Chairman Alan also welcomed onboard Ladies SVP Mrs Sue Trott and Men's JVP Mr Barry Corps. President Sue Silcox presented the SVP badge to Mrs Sue Trott.	
2. Apologies: Mrs B. Goss (Section 2) and Mrs L. Trewin (JVP).	
3. Minutes of Meeting 19th November 2009: The minutes having previously been circulated were approved as a true record and duly signed by Chairman Alan. It was pointed out by Mrs Eve Lever that her name had been incorrectly recorded at item 11 in the minutes. This was duly noted.	
4. Matters Arising:	

No matters arising.	
5. Report from Finance and General Purposes Committee: Mr David Tucker (Treasurer) recommended adoption of the final accounts for DCBA and the DCLBA, copies of which were available at the meeting. Duly proposed and seconded. Treasurer David reported that £95,050 had been transferred to Bowls Devon, which was a very healthy starting place for the County. 6649 bowlers had been affiliated with a breakdown of Ladies 2267 and Men 4382, which was down by 284 on last year. However he did not feel this was untoward and he was actually pleased with the figures. There have been 8 applications for Associated membership from Ladies and Men's leagues. £41,248 affiliation and entry fees had been paid to Bowls England. The Benevolent and Amenities Funds were to be amalgamated with a view to working toward a unified system re: gifts. An order had been placed for the new Devon Flags and a printed copy of the art work was circulated. The designs for new lapel badges and officers medallions was circulated and it was proposed by Miss Sharon Parnell (Section 7) and seconded by Mr Brian Edwards (President) that an order be placed. The Web site will be live within the next week. A meeting with the web site designer (Mr Anthony Chudley) was to be arranged.	**DT** **DT/CH**
6. Appoint representatives to the Competition Committee: It was unanimously agreed that Mr David Counter and Mrs Terri Day be appointed to the Competition Committee.	
7. Report from Competition Committee: Mr Harry Riley (Assistant Administrator) gave a report of the joint meeting of the competitions committee confirming that the section finals draws had been made for 2010 for the ladies and 2011 for the men. The greens had also been allocated for 2011 for the men's competition play-offs. Coloured stickers had been agreed for play-off days. Mrs Carol Horgan (Administrator) had confirmed the stickers had been received.	
8. Selection: Administrator Carol requested more names for the ladies Junior Selectors. 2 more were needed and she outlined the duties of the ladies Junior Selectors. The committee agreed to take this back to their sections and to leave open the date for nominations to this post until 13th April. Mrs Terri Day put her name forward as deputy selector for the ladies in Section 6 and this was gratefully accepted. All other selectors were approved and appointed. Voting was required for the positions of Men's Junior Selectors and Ladies John's Trophy selectors. CV's had already been circulated. Scrutineers were appointed and voting took place. Elected to Men's Junior Selector posts were: Mr Peter Churchman, Mr Martin Dear and Mr Roger Binmore. Elected as John's Trophy Selectors were: Mrs Rosemarie Mayne, Mrs Maureen Robertson and Mrs Sue Silcox.	

9. Appointment of Diary/Year Book Coordinator, Web Site Manager, Publicity/Sponsorship Coordinator, County Coach: It was proposed by Administrator Carol and seconded by Treasurer David that Mrs Maureen Robertson be officially appointed as Year Book/Diary coordinator and the committee unanimously agreed this appointment. Administrator Carol went on to say what a great job Maureen was doing with the Year Book. Mr Bob Smith was nominated as the Web Site Manager and Mr Gwyn John was nominated as County Coach. Both these posts were proposed and seconded and unanimously agreed by the committee. Mrs Terri Day was proposed by Administrator Carol and seconded by Mrs Margaret Shillabeer for the post of Publicity/Sponsorship Coordinator. Although Terri was willing to take on the post she asked what the committee expected of her role. Chairman Alan assured her she would have a relatively free hand. However Terri in accepting the post also requested a further meeting to outline her responsibilities.	**AM/CH & DT**
10. Appointment of Child Protection Officer and Verifiers: Mr Bernard Blatchford and Mrs Pat Janes were appointed as Child protection officers and Mrs Jacky Howle (Exmouth Madeira), Mrs Liz Davies (United Services), and Mr John Hogger (Newton Abbot) were appointed as Verifiers. All 5 are to attend a course for verifiers being run by Bowls England. A discussion took place on the need for more verifiers and the need to publicize more widely the duties of the post. Administrator Carol agreed for more names to come forward for the post of verifier if any one was interested.	
11. Patrons Report: Mr Gordon Thomas (Men's Patron Secretary) reported on the meeting of the Patron's Committee. £1495 had already been collected from the ladies with 550 registering as Patrons. Many had paid for Life Membership and it was hoped that more would join at a later stage. There were 1400 men Patrons registered. 55 Events which included 7 mixed had been arranged for 2010 and there were 5 Ladies only Patrons matches. With the unified Patrons arrangement a new banking system had now been arranged. Mrs Terri Day (Ladies Patrons Secretary) reported that she was arranging a Charity Dinner weekend consisting of a Dinner Dance with a 60's theme and a Cabaret act. The cost would be approximately £70 for the weekend. There was also a New Years long weekend being arranged 29/12 to 02/01 at Weston Super Mare to include bowling. 2 Charity days are also proposed. Mrs Terri Day confirmed the ladies Patrons Committee members as: Mrs M.Shillabeer (Chair), Mrs T.Day (Secretary) together with Mrs M.Penfold, Mrs J.Symons, Mrs D.Graham, Miss P.Adams and Mrs T.Lintern.	

12.Church Celebration Service: Administrator Carol confirmed the service at Buckfast Abbey on Wednesday14th April 2010 is to be conducted by the Reverend Kate Edmunds from Feniton. Past members will be contacted and Honorary Members will receive a badge and framed certificate at the service. Administrator Carol and Treasurer David are to visit the Abbey to complete the booking on 11th February.	CH/DT
13. Report from Bowls England: Administrator Carol read the propositions/notices of intent for the bowls England AGM and asked for guidance on how the County should vote. It was agreed that a copy of these minutes should be e-mailed to all Sections and attached to these Minutes. Mrs Sue Harriott and Mr Tony Howle (Section 3) raised concerns that the timing of the England AGM did not allow sections to discuss propositions/notices of intent.	CH
14. Reports from Sections: Mrs Terri Day (Section 6) reported that Mrs Mavis Wellington had been appointed as Chair for Section 6 and Mr Mike Birch Section Secretary. Past committee members of Section 6 are to be approached for the return of any existing records but in the meantime new records will be started. Miss Sharon Parnell (Section 7) Reported the Section was moving forward on a positive note and a draft constitution was in the process of being drawn up.	
15. AOB: Paul Chudley (Section 8) queried the role of the Deputy/Junior selectors as defined in the constitution. After discussion it was agreed that this matter should be further investigated and returned to nearer the Bowls Devon AGM for possible amendment of the constitution. It was pointed out by Administrator Carol that the Disciplinary paragraph contained in our constitution should be looked at and reworded. This matter to be re-visited nearer the AGM. An Officers, Committees and Other Contacts – 2010 booklet prepared by Mr Ron Robertson had been distributed. Any amendments to this booklet to go through Administrator Carol. Mrs Terri Day raised the matter of Benevolent visitors. It was agreed this matter could be dealt with by the individual sections, how they wished. Treasurer David confirmed that Christmas Presents would no longer be distributed and Christmas cards would not be sent from Bowls Devon. Clubs could nominate worthy members to receive a monetary gift at Christmas. Mr John Kelly informed everyone that he would be making a trip to	CH/AM CH/AM

Pershore to get bowls stamped. Members wishing to make use of this service were to contact him direct. A copy of the Bowls Devon Constitution and Rules in booklet form was given to all committee members.	
16. Dates of meetings: Tuesday 13th April 2010, Wednesday 3rd November 2010 and Thursday 6th January 2011.	
Chairman Alan declared the meeting closed at 9.15pm.	

Chairman…….. Date…….