Minutes of Bowls Devon Executive Committee meeting held at the Exeter Golf & Country Club, Wednesday 20th April 2011, 6.00pm.

Present: Executive Officers: Mr A. Mann (Chairman), Mrs S. Trott (President), Mrs C. Rockey and Mr B. Corps (S.V.P.'s), Mr E. Melluish (J.V.P.), Mrs C. Horgan (Administrator), Mr D.Tucker (Treasurer), Mrs K. Page (Assistant Administrator), Mr T. Howle and Mrs R. Mayne (Match Secretaries)

Ladies Patrons Secretary: Mrs T. Day

Section Representatives: Mr M. Rowe (Section 1), Mr E. Edworthy and Mrs B. Goss (Section 2), Mr F. Newton and Mrs S. Harriott (Section 3), Mr J. Young and Mrs J. Dawson (Section 4), Mr D. Mercer and Mrs M. Jones (Section 5), Mr M. Birch (Section 6), Mr J. Kelly and Miss S. Parnell (Section 7), Mr P. Chudley and Mrs J. Crocker (Section 8).

	Action
1. Welcome: Chairman Alan welcomed the Executive members to this the 2nd meeting in the 2nd year of the Association and introduced Mrs Margaret Jones as not only a new representative to the Executive but also the Section 5 Competitions Secretary. Chairman Alan also inquired after the health of Mr Ron Robertson. The Executive was informed that Ron was making steady but good progress. Chairman Alan asked for the good wishes of the Executive to be passed on to Ron.	
2. Apologies: Mr D. Coyne (President), Mr H. Riley (Assistant Administrator), Mrs D. Yeowell (Assistant Treasurer), Mr B. Blatchford (Development Officer), Mr G. Thomas (Men's Patrons Secretary) **3. Minutes of Executive Meeting 6th January:** Treasurer David requested an amendment to Item 6 (iv) of the	

Minutes. He recommended as the Equality Act had no age barrier for under 18's the minute be amended to read that match fees would not be payable for those under 18 in full time education. The amendment was agreed. With the amendment noted it was agreed that the minutes were a true record and be signed as such by the Chairman.	
4. Matters Arising: Item 22 of the minutes of the 6th January. The Executive was asked to read two items of correspondence circulated by Administrator Carol. **a.** Since the meeting of 6th January, Mr Paul Chudley (Section 8) had prepared a paper outlining why he felt thought should be given by the Association in moving to a Unified Presidential Team. **b.** A letter had also been received from Mrs Sue Silcox (Ladies IPP) putting forward a case for the Association to remain with the status quo. A lengthy discussion took place with many avenues being explored. Sections asked to obtain the views of their Clubs and this would be an item on the July Agenda. Mr Chudley would draft a proposition for presentation to the A.G.M. Any proposition to be both proposed and seconded and sent to Administrator Carol by 30th September 2011.	**CH**
5. Correspondence: Administrator Carol distributed a list of correspondence received. Further details of the following, were requested by the committee. **a. Honiton B.C. a query on a member moving Clubs.** Administrator Carol gave further details of the query, by advising that anyone can be a member of more that one club but competitions can only be entered and played from one club. **See BD Constitution and Rules Schedule 4 clause 5 (a), (b) and (c).** **b. Quote from a supplier in Honiton for ladies County blazers.** The Honiton supplier was actually an embroidery company, who would purchase the blazers and then sew the Bowls Devon badge on but was not a supplier for blazers alone. Administrator Carol went on to explain that a blazer stockist had now been found in Plymouth and the newly badged ladies had been contacted with details. For the ladies, Treasurer David had arranged for the Bowls Devon badge to be sewn	

onto a green background to match the blazer. Thereby from this season the ladies would receive the County badge in the same manner as the men. Mr Martin Rowe (Section 1) asked why the members of Bowls Devon were not wearing the same colour blazers? Chairman Alan explained that it had been agreed during the formation of the Association that the existing blue (men) and green (ladies) blazers would continue to be worn after the dissolution of the DCBA/DCLBA. Whilst on the subject of uniform Martin also asked about the Bowls Devon shirts. There appeared to be confusion on when and by whom, the newly designed shirt would be worn. **Item 6 (paragraph 7)** of the Executive meeting held on **13th April 2010** was referred to. At this meeting it was agreed that the shirt would initially be a Team shirt and would be worn by the Middleton Cup, Johns Trophy, Walker Cup, Balcomb Trophy, Amy Rose and White Rose players. Chairman Alan also reminded the Executive that at the Executive meeting of **6th January 2011 Item 6 (paragraph 8)** It was agreed that thoughts from the sections should be brought to the Executive meeting due in July 2011, as to whether the shirt should be adopted as a generic shirt.	
6. Lady Junior Selector: Mrs Dawn Graham has been proposed and seconded by Section 3 as being the Lady Junior Selector. This appointment completes the Junior side selection committee for the ladies.	**Appointed**
7. Report from the Finance and General Purposes Committee: Treasurer David highlighted items from the latest F & GP meeting of 7th April 2011, the minutes of which had previously been distributed. **Diary/Year Book** – A **recommendation** of a 20p increase in the price of 2012 edition. The question was asked, of why the price was increasing when the pages were decreasing in number. Treasurer David explained that the ever-increasing costs from the supplier, together with the recent increase in the VAT rate were contributory factors. Regarding the **proposed web site** - Since the recent F & GP committee meeting, Treasurer David, Administrator Carol and the web site Manager Mr Bob Smith (Yealmpton B.C.) had met with a web site provider Rokk Media. The costs of providing the web site would be approx £2900 + VAT. There would be an annual charge of £200 and a cost of £500 for	**Resolved**

maintaining the site. This was thought to be very good value for money with some costs being offset against advertising space. Treasurer David **recommended** acceptance with the financing coming from the Capital Resources. The site would include google maps to Devon bowling clubs. Each section will have a standard page. Administrator Carol would be contacting sections with details to be completed and returned to Bob Smith who would be the only person to have an updating facility. It was agreed the front page should contain photographs of the County's highest achievements in Team and individual play. The web site would take between 6/8 weeks to prepare.	**Resolved**
Mileage – A **recommendation** that the mileage rate paid be increased by 3p per mile. Treasurer David was asked what rate of subsistence was paid to Bowls Devon Officers. It was explained that nothing other than mileage rate was paid to any Officer for attending meetings, whether this be within Devon or beyond.	
Affiliation Fee – This was **recommended** to remain at £3 for 2012.	
Coloured Shirts/Jackets – A windfall of approximately £1200 from the recently disbanded S.W.C.B.A. was due and the Finance and General Purposes Committee **recommended** this be put towards the costs of providing the newly designed matching Jackets for the Middleton/Johns/ Balcomb /Walker and Junior squads. The **recommendation** is for the squad players to pay £15 towards the costs of a shirt and jacket. Any additional shirts/jackets required would be at full cost. Assistant Administrator Kay to contact the suppliers Kaylo.	**Resolved** **Resolved**
The proposal from Section 2 regarding not charging Juniors an affiliation fee was to be looked into in more depth. (See item 3 of these minutes, regarding the Bowls England Equality policy) The F & GP committee to report back at a future meeting.	**Resolved**
Umpire Charges – It was confirmed that the Umpires Association would cover the costs incurred by umpires from Regional finals onwards. Counties were asked to meet traveling expenses for umpires within the County and a scale of rates had been approved Nationally.	**Resolved** **KP**
It was asked why there was so much money held by the Association. Treasurer David explained that the monies had been inherited from the previous two associations and that there must always be monies available to cover the running costs of the association. Chairman Alan stated that it was the aim of Bowls Devon that Capital reserves should be maintained.	**DT**

8. Report from Competitions Committee: Mr Tony Howle reported on the competition committee meeting of 4th April 2011, minutes of which had been previously circulated. As sections are, in future, to design their own Competitions Entry Forms, it is **recommended** that they be asked to include the following on <u>all entry forms:</u> a) Entrants shall abide by the Conditions of Entry as defined in the Bowls Devon Constitution and Rules Schedule 6 clause 6.7 "Should a player not take his/her/their place in a match in the last 16 of a Major Competition, or beyond in the case of a National Championship, or the last 8 of a Minor competition, he/she/they shall not be permitted to play in the like competition during the following season, unless a reasonable explanation be accepted by the Competitions Committee, for such non appearance". b) It is a condition of Entry that, if successful, competitors are expected to play in the National and County Finals of the Championship or Competition entered. There was a long discussion concerning the Men's Two Wood Singles Competition, which will become a Major competition in 2012 and played as a 21 ends game. There was concern that in the proposed format of a 21 ends game the entry level would drop significantly. **It was proposed and seconded, that a proposition for a change to a 21 shots competition be prepared by Administrator Carol, for the Bowls England EGM in November 2011.** A further discussion on whether the competition would benefit from having a regional final took place. It was agreed that a decision along these lines should be held back until the outcome of the proposition for 21 shots be known.	**Resolved** **Resolved** **CH**
9. Report from Bowls Development Officer and C.P.Officer: No report received.	
10. Proposal from Section 2: The proposal regarding Junior Bowlers had been dealt with under Item 3 and again within Item 7 of these minutes.	**DT**
11. Web Site: The subject was fully discussed under item 7 of these minutes.	

12. Patrons Report: Ladies Patrons Secretary, Mrs Terri Day, advised the meeting that the renewals for membership had been sent out on 28th March. Fixture cards and availability sheets had been sent to clubs. The two Patrons days had been advertised and the Presidential Team and Officers would be invited to the Patrons days. Aim to have a Patrons' representative in each club. Ladies membership numbers had risen. The Gala weekend had been a great success with £100 being raised for Help the Heroes and a further £75 had been raised for the Torbay Schools Group. Next years Gala Week-end would be £90 per head and the theme would be the Diamond Jubilee.	
13. Bowls England Report: Administrator Carol reported that the Johns Trophy Draw for 2012 had taken place. The Johns will be played on the same day as the Middleton Cup matches. The Bowls Devon match secretaries now know the dates to be used in 2012 for fixture purposes. Draws for the 2013 and 2014 Johns Trophy and Middleton Cup would be made in September 2012.	
14. Reports from Sections: Section 5 – There was concern that dates had been received late from Bowls England regarding International trials and this had resulted in having to amend section competition dates. Mr Tony Howle (Match secretary) advised that as soon as he received dates the calendar was updated. It was hoped that the web site would help with this situation in future years. Section 6 – A pamphlet "My time" was brought to the attention of the committee. The pamphlet dealt with out of school activities within the Torbay area for which funding was available until August 2011. Mr Mike Birch and Mrs Terri Day explained more about the Torbay area schools group and it was felt that many of the items referred to could also come under the remit of our Bowls Development Officer, Mr Bernard Blatchford. Section 7 - Also experiencing problems with dates of competitions. To accommodate the Middleton Cup Mr John Kelly has had to amend the date of the men's triples competition. He asked if the 2nd Saturday in May each year would from now on be used for Middleton Cup purposes and he was advised that this would be the case. Section 8 – There is still a vacancy for a County selector. Until the post	

is filled no names will be submitted from the section for County Matches.	
15.Any Other Business: Mrs Sue Harriott asked if consideration could be given to the County luncheon day raffle being drawn in advance, as is the County Annual Draw. With the main attraction for the day being the presentation of Trophies it is felt that the luncheon is overly extended by the day raffle. Administrator Carol thought this to be a good idea and will put this into action for both luncheons this season. It was asked what the latest information is regarding the wearing of sandals and shorts? There is no change to the previous information regarding the wearing of sandals see minutes of Executive Committee Meeting 13th April 2010 item 5 paragraph 4. The wearing of shorts is also a matter for individual clubs. Mrs Terri Day – Membership to the existing Torbay Schools league is to be extended to Youth Clubs and Boys Brigades etc. More funding required. Shortage of sets of bowls and Terri would appreciate any sets being donated. Administrator Carol will be sending out posters for the luncheons and she requested that they be displayed on the notice boards at clubs.	**CH**
16. Date of next meeting: Next meeting of the Executive Committee, at the Exeter Golf and Country Club, Wednesday 20th July at 7.00pm	

Chairman Alan closed the meeting at 8.15pm.

Signed …… Date……