Minutes of Bowls Devon Executive Committee meeting held at the Exeter Golf & Country Club, Thursday 6th January 2011, 7.00pm.

Present: Executive Officers: Mr A.Mann (Chairman), Mr D.Coyne and Mrs S.Trott (Presidents), Mrs C. Rockey and Mr B.Corps (S.V.P.'s), Mr E. Melluish (J.V.P.), Mrs C.Horgan (Administrator), Mr D.Tucker (Treasurer), Mrs K.Page and Mr H.Riley (Assistant Administrators), Mr T.Howle and Mrs R. Mayne (Match Secretaries), Mr B.Blatchford Development Officer.

Section Representatives: Mr M.Rowe (Section 1), Mr R.Robertson and Mrs B.Goss (Section 2), Mrs S.Harriott (Section 3), Mrs J.Dawson and Mr J.Young (Section 4), Mr D.Mercer (Section 5), Mr M.Birch (Section 6), Miss S.Parnell (Section 7), Mr P.Chudley and Mrs J.Crocker (Section 8).

Also in attendance; Mrs M.Robertson (Diary/Year Book Coordinator).

	Action
1. Welcome: Mr Alan Mann (Chair) welcomed the newly formed 2011 Executive Committee and requested, by way of introduction, that everyone state their name and the position they held within Bowls Devon. Chairman Alan also thanked Mr Ron Robertson for the new contact details booklet distributed at the meeting.	
2. Apologies: Mrs D.Yeowell (Assistant Treasurer), Mr F.Newton (Section 3), Mrs M.Wellington (Section 6), Mr J.Kelly (Section 7),Mrs T.Day (Patrons Secretary, Ladies).	
3. Minutes: Minutes of the Executive meeting held 3rd November 2010 (as circulated) were agreed as a true record and signed by Chairman Alan.	

4. Matters Arising: There were no matters arising.	
5. Correspondence: Administrator Mrs Carol Horgan had circulated to the committee a list of correspondence of which the following items were highlighted. 5.1. A letter of intention not to seek re-election had been received from Mr Harry Riley (Assistant Administrator, Men). Administrator Carol, on behalf of the Officers of Bowls Devon, expressed regret at the prospect of losing a valuable member of the team. The section representatives were asked to make it known that if anyone does show an interest in this post then Harry would welcome the opportunity for them to work together during this season. 5.2. Bowls England item for National Competitions Draws 2012. The committee was asked to vote on the National Draws for Devon. Would they want the draws to be on a regional or a Countywide basis? The committee voted for a regional draw to be made for all Devon national competitions for Men, Ladies and Mixed. 5.3. Copy letter from Somerset B.A. suggesting the committee of the SWCBA be disbanded at the end of the 2011 season. It was proposed, seconded and carried that Bowls Devon supports this resolution at the SWCBA AGM in 2011. During the discussion on the SWCL Section 2 representative Mr Ron Robertson asked the men's match secretary Mr Tony Howle to look again at the dates of the SWCL matches with a view to the Junior matches being on different days from the senior matches.	**CH** **DT/HR**
6. Report from Finance & General Purposes Committee: Treasurer Mr David Tucker, reported that the committee had met on Tuesday 4th January 2011 and Administrator Carol distributed the minutes of the meeting. Treasurer David highlighted certain items from the report. Competitions fees to remain the same for 2012. A report had been received from the Web Site Designer, Mr Anthony Chudley and the committee agreed that Anthony should complete the remaining work on the web site. Further information was needed from the Sections and the representatives were asked to think about	**Sections**

what they would like to see on their individual web page. The aim is to get the web site operational by 1st April. Administrator Carol was asked to ensure that Anthony would be willing to continue with advice and back up of the site.	**CH**
Treasurer David stated he would be trying to contact the old DCBA web site provider to have the obsolete site removed.	**DT**
It was recommended that both Annual Luncheons become open to either gender. The dates already booked with the Langstone Cliff Hotel for 2011 to remain the same with the presentations of the ladies trophies being on the 6th October and the presentation of the men's and mixed on 6th November.	**Agreed**
Treasurer David advised the meeting that he had secured sponsorship for the purchase of 100 shirts for the Johns Trophy/Middleton Cup and Junior Teams. It was the recommendation of the Finance and G.P. committee that the Executive agree at this meeting to the adoption of the shirt for wear this coming season.	**Agreed**
A sample of the shirt was circulated and after general discussion it was agreed that further thought was required on the design being adopted as the generic Bowls Devon County shirt. Chairman Alan asked the committee members to report back to the Executive meeting on 20th July with the views obtained from their sections. There was also a matching jacket which, if agreed to adopt, would have to be worn by all team players.	**Sections/ Officers**
Treasurer David reported on the high expenditure in 2010 of coach travel and recommended the following:	
(i) Transport will continue to be provided for the Johns, Middleton and Junior Teams. No charge to players or officials.	**Agreed**
(ii) No coaches for SWCL or friendly games taking place in Cornwall, Somerset or Dorset. If transport is provided to other areas there will be a charge of £10 plus match fee for players and £10 for spectators.	**Agreed**
(iii) The SWCL game against Worcester to be honored and transport provided for this season only.	**Agreed**
(iv) County match fee to remain at £7 per player. If a knife and fork meal is provided the match fee to be £10. Presidents match fee to remain at £3.50.	**Agreed**

It was asked if these charges applied to players in full time education. It was proposed, seconded and carried that team players in full time education would not be charged for matches played. It was requested that the minutes of the Finance and G.P. committee meetings be distributed prior to the full executive meetings in time for the representatives to be able to digest the recommendations being made. Treasurer David replied that the next Finance meeting was to take place over a week before the Full Executive, so the minutes should be available.	**Agreed** **Agreed** **CH**
7. Appointment of Competitions Committee: Appointed as per Constitution 7.14 - Assistant Administrators Mr Harry Riley and Mrs Kay Page**,** Match Secretaries Mrs Rosemarie Mayne and Mr Tony Howle. Two further appointments required per constitution 7.14. Proposed by Section 3 Miss Julie Grant and Proposed by Section 4 Mr David Counter.	**Appointed**
8. Competitions Committee Report: Assistant Administrator Mr. Harry Riley reported that all draws had taken place for 2011 for both the ladies and men's competitions and the draw for 2012 had been made for the men. Greens hosting the competitions had been approved and booked. At Chairman Alan's suggestion Item 21 on the Agenda was brought forward for discussion. **Changed rules and Schedules:** The following as recommended by the Competitions Committee and reported at the Executive meeting 3rd November 2010 were referred to the sections to return a ruling at this meeting. i. That the Men's Under 40 Singles competition not be held after 2011. ii. That the Ladies Champion of Champion competition not be held after 2011. iii. That the Officers Competition (Ladies and Men's) not be held after 2011. iv. That the Coronation Cup and Jubilee Trophy not to be held after 2011	**Carried** **Carried** **Carried** **Not Carried**

v. In respect of the Jubilee Trophy no changes for 2011 to be made to the financing, other than Bowls Devon would not be asked to pay for greens used.	**Carried**
Schedule 7 County Points System:	
Rule 1.5 Amend to read: Three points shall be awarded to a person in her first Johns Trophy trial or in his first Middleton Cup trial. The County Badge shall be awarded to a non-badged player on playing in their first Johns Trophy or Middleton Cup match.	**Carried**
Rule 1.6.2.1 Add: No points shall be awarded as a result of a "walk-over".	**Carried**
Rule 1.6.2.2 Add: No points shall be awarded as a result o a "walk-over".	**Carried**
Schedule 8 County Player Qualification Procedures:	
Rule 1 Amend to read: **Insert New (c)** – Three points shall be awarded each season to Juniors who are selected for and play in South West County League matches, White Rose National County Under 25's, Two Fours Competition matches or Amy Rose 31's and under Inter-County Double Rink matches. As above (New c) was carried therefore: Existing (c) becomes (d) Existing (d) becomes (e) Existing (e) becomes (f) Existing (f) becomes (g) Existing (g) becomes (h)	**Carried**
9. Appointment of Life Membership Committee: Appointed as per constitution 7.11 The Two IPP's - Mr Brian Edwards and Mrs Sue Silcox together with the County Administrator Mrs Carol Horgan.	**Appointed**

A further two appointments of Honorary Members required. Mr Alan Mann and Mr David Tucker were proposed and seconded.	
10. Appointment of two General Selection Committees and two General Junior Selection Committees: Section 1 (Ladies) Jeanette Symons (Men) Vacancy Deputy/Junior Selector (Ladies) Pam Parkhouse (Men) Peter Chruchman Section 2 (Ladies) Maureen Robertson (Men) Tony Broom Deputy/Junior Selector (Ladies) Margaret Shillabeer (Men) Martin Dear Section 3 (Ladies) Julie Grant (Men) Francis Newton Deputy/Junior Selector (Ladies) Barbara Harden (Men) Tony Kury Section 4 (Ladies) Nicci Wilkins (Men) Vacancy Deputy/Junior Selector Vacancies Section 5 (Ladies) Doreen Ramsenius (Men) John Stevens Deputy/Junior Selector (Ladies) Vacancy (Men) Derek Tyler Section 6 (Ladies) Mavis Wellington (Men) Alan Horwell Deputy/Junior Selectors Vacancies Section 7 (Ladies) Sue Silcox (Men) Peter Savage Deputy/Junior Selectors Ladies Sue Silcox (Men) Harold Wood Section 8 (Ladies) Pat Adams (Men) Bernard Blatchford Deputy/Junior Selectors (Ladies) Vacancy (Men) Bernard Blatchford. As there is no men selector for Section 1, Martin Rowe stated he would be the contact. Section 4 John Young also stated he would be the contact for his section.	**Appointed en block**

11. Appointment of Johns Trophy and Middleton Cup Selection Committees: Johns Trophy Selectors – Rosemarie Mayne, Maureen Robertson and Sue Silcox	**Appointed**

Middleton Cup Selectors – Tony Broom, David Tucker and Harold Wood	**Appointed**
12. Appointment of the Junior Side Selection Committees: Ladies Junior Selectors – Pam Parkhouse and Sue Silcox Men's Junior Selectors – Peter Churchman, Tony Kury and Harry Riley Administrator Carol asked if the section reps could advise their sections that there is a vacancy for a LadyJunior selector to the Amy Rose Team. Assistant Administrator Harry asked if a letter of thanks could be sent to Mr Roger Binmore and Mr Martin Dear for their contribution to the success of the Junior team.	 **Appointed** **Appointed** **Sections** **CH**
13. Appointment of: Child Protection Officer - Bernard Blatchford Verifiers (as 2010) – Liz Davies, Jacky Howell, John Hogger, Pat Janes and Bernard Blatchford Diary/Year Book Coordinator – Maureen Robertson Web site Manager – Bob Smith Publicity/Sponsorship Coordinator – Appointment deferred County Coach – Gwyn Johns	 **Appointed en block**
14. Report from Diary/Year Book Coordinator: Mrs Maureen Robertson reported that there were new advertisers for both publications. Some work was still required but both were nearing completion with delivery expected mid March. Chairman Alan thanked Maureen for her hard work on behalf of the County.	
15. Report from Bowls Development Officer: **Safeguarding Children and Vulnerable Adults.** Mr Bernard Blatchford opened his report by informing the meeting of the latest developments concerning the above. The Secretary of State has issued a statement stating that the scheme had been halted and that the government is to investigate the whole	

issue of Vetting and Barring. In the meantime it is recommended that the County adhere to the present legislation regarding the Safeguarding of Children and Vulnerable Adults. Bernard also identified situations where a club does not require a CPO. **Bowls Development Alliance.** Bernard was pleased to be able to report that along with Mrs Sue Silcox he had attended two meetings with the National Bowls Development Officer Mrs Susan Cooper. Bowls Devon should be proud of its achievement in Unification and it was hoped that the County could become a forerunner in all aspects of Bowls Development. Bernard outlined the objectives for 2011 and asked the section representatives to enquire whether any of their clubs would be interested in hosting an event. There is £350 available to clubs through the Bowls Development Alliance to cover advertising, coaching expenses, refreshments etc. He is willing to meet with sections in an effort to get them involved in the new venture. The BDA will also pay clubs to run sessions to encourage new bowlers as well as help with expenses incurred in running a Club Open Day. Bernard went on to explain Clubmark Accreditation and a helpful booklet is available to help clubs obtain accreditation and good practice. He stated that most clubs in Devon can achieve this level just by providing evidence. More details available through Bernard who is willing to meet with sections in an effort to get them involved in the new venture.	
16. Development Seminar: Bowls England Development Officer Mr Alistair Hollis has offered to come along to a seminar in Devon. The meeting agreed the seminar should take place at Isca and Administrator Carol is to make an enquiry as to which date would be the most suitable.	**CH/BB**

17. Web Site: Dealt with under item 6 - Finance and G.P. Committee report.	
18. Patrons Report: None.	
19. Bowls England Report: All Items had previously been distributed.	
20. Reports from Sections: Section 2 in response to an enquiry from Ron Robertson on County forms, Administrator Carol explained that each section would in future be designing their own form. Summary forms would be issued by Bowls Devon and would be colour/number coded. Section 4 reported that most section Officers were now in place. Section 5 are actively seeking to elect a 2nd representative to attend Executive meetings. Administrator Carol then informed the meeting that Kath Perryman (former Section 5 representative) was very poorly and in a Hospice. Section 6 Mike Birch thanked Chairman Alan and Administrator Carol for the advice recently received. Section 7 Sharon Parnell inquired why in a recent news letter issued by Bowls England Development Officer Alistair Hollis, Plymouth and Torbay were excluded from the financing available to other Councils. In reply Treasurer David, explained that as Plymouth and Torbay are Unitary Authorities they are excluded from any Government financed scheme.	
21. Changed Rules and Schedules: Chairman Alan had circulated amended pages of the constitution	

schedules as agreed at the A.G.M. 4th December. He confirmed that Administrator Carol would forward the amended pages to each club. Other schedule changes had been dealt with under item 8 – Report from Competitions Committee. These changes to be forwarded to Diary/Yearbook coordinator Maureen.	**CH** **HR**
22. A.O.B. Section 8 Paul Chudley raised the subject of Bowls Devon moving to a single President. As a Unified body he felt there should only be one President and that the Executive Officers should discuss the possibility of taking a recommendation to the next AGM. The Executive was asked to think about the subject raised and give their views at the next meeting of the Executive committee. It was hoped the Constitution and Rules would eventually be available through the web site. Diary/Yearbook coordinator Maureen requested that when the publications are issued that clubs check the details published and contact her direct for amendments to be noted for future publication purposes.	 **CH** **Sections**
23. Dates of Meetings: Wednesday 13th April 2011, Wednesday 20th July 2011, Wednesday 2nd November 2011 and Thursday 5th January 2012. At Exeter Golf and Country Club at 6.00pm.	

There being no other business Chairman Alan closed the meeting at 10.00pm

Signed …… Date……