Minutes of Bowls Devon Executive Committee meeting held at the Exeter Golf & Country Club, Wednesday 3rd November 2010, 7.00pm.

Present: Executive Officers: Mr A.Mann (Chair), Mr B.Edwards and Mrs S.Silcox (Presidents), Mrs S.Trott and Mr D.Coyne (SV Presidents), Mrs L.Trewin and Mr B.Corps (JV Presidents), Mrs C.Horgan (Administrator), Mr D.Tucker (Treasurer), Mrs D.Yeowell (Assistant Treasurer), Mrs K.Page (Assistant Administrator), Mrs R.Mayne and Mr A.Howle (Match Secretaries).

Section Representatives: Mrs E.Lever and Mr M.Rowe (Section 1), Mr R.Robertson and Mrs B.Goss (Section 2), Mrs S.Harriott and Mr D.Coyne (Section 3), Mr D.Counter and Mrs J.Martin (Section 4), Mrs K.Perryman and Mr J.Stevens (Section 5), Mr M.Birch and Mrs M.Wellington (Section 6), Miss S.Parnell (Section 7), Mr P.Chudley and Mrs J.Crocker (Section 8), Mrs T. Day (Ladies Patrons Secretary).

By invitation: Mr B.Blatchford and Mrs S. Cooper

	Action
1. Welcome: Chairman Alan on opening the meeting introduced Mrs Susan Cooper the newly appointed head of **Bowls Development Alliance** who had been invited to the meeting to give a presentation to the Executive on the role of the BDA, it's objectives and targets. She explained why Bowls Devon should be taking an active role in supporting the BDA. The target area and how funding can be distributed was also explained. A BDA newsletter has been published in October and had been distributed by Administrator Carol. Susan Cooper as a director of Active Devon explained how Clubmark can be obtained an that there was a small pot of money to help clubs obtain the Clubmark standard. After the presentation, Chairman Alan suggested that the Executive take this opportunity to ask Mr Bernard Blatchford if he was prepared to represent Bowls Devon on the BDA. The meeting unanimously agreed	

this and Bernard accepted the offer. For further information on the BDA contact susancooper@bowlsdevelopmentalliance.com Telephone 07884358202	
2. Apologies: Mr Harry Riley (Assistant Administrator) Mr Gordon Thomas (Men's Patrons Secretary) Mr John Kelly (Section 7)	
3. Minutes of meeting 13th April 2010: The minutes of last meeting of the executive, having been previously circulated, were approved as a true record and signed by Chairman Alan.	
4. Matters Arising: Item 7. Julie Grant had been approached and had accepted a place on the Competitions Committee.	
5. Correspondence: Administrator Carol distributed a list of correspondence received and asked if there were any items the meeting wished to be discussed. She also pointed out that the correspondence file was available at the meeting or at any other time should the executive wish to read any item. Nothing was raised.	
6. Report from Finance and General Purposes Committee: Treasurer David distributed the Independent Examiner's report from Haines Watts, Chartered Accountants. Explaining that this was in fact only a partial year report (January to September 2010) he said he was happy with the present position and pleased that budgeted costs had been met. The Finance and General Purposes Committee had met earlier in the evening, following on from which Treasurer David made the following recommendations to the Executive meeting. £12 per club is allocated to each section to offset the expenses incurred under the new association set up. Honorariums for Presidential Teams to be aligned to reflect unification.	

Honorariums for Officers: Administrator and Treasurer £1600, Assistant Administrators £1100 each, Assistant Treasurer £750, Match Secretaries £750 each, Diary Secretary £500. A total of £8150 (£1500 less than the previous DCBA and DCLBA costs). In future honorariums to increase by 3% per year or RPI whichever is the greater. **All the above recommendations were carried.** The Treasurer also recommended that each Patrons Secretary receive £650 from the Patrons Fund. He reported that 153 late affiliations had been received and that Bowls England might adopt this scheme. There had been requests to include the Fixtures Secretaries email addresses in the Diary and the Lady Captains in the Year Book. To allay extra costs he suggested that the Past DCLBA and DCBA winners should be withdrawn from the publications and instead included on the website. David thanked Assistant Treasurer Daphne and Carol for their help and support. He thanked the sections for their assistance during this difficult year of change.	
7. Report and Recommendations from Competitions Committee and Schedule changes: A report had previously been distributed to all sections and in the absence of Assistant Administrator Mr Harry Riley, Match Secretary Mr Tony Howle read through each recommendation to obtain the executive's view. Item 7 Players Non-Appearance - Accepted Item 8 Dress - Accepted Item 9 Changes to Competitions - To be referred back to sections for decision. Views to be heard at the January Executive meeting. Item 10 Schedule 4 rule 5 - Accepted Schedule 5 rule 6.3 - Accepted Schedule 5 rule 9.4 - Accepted Schedule 5 rule 9.5 - Accepted	

Schedule 5 rule 10.1 - Accepted
Schedule 5 rule 10.2 - Accepted
Schedule 6 rule 1 - Accepted
Schedule 7 rule 1.1 - Accepted
Schedule 7 rule 1.3 - Accepted
Schedule 7 rule 1.5 - To be referred back to sections for decision. Views to be heard at the January Executive Meeting.
Schedule 7 rule 1.6.2.1 - To be referred back to sections for decision. Views to be heard at the January Executive meeting.
Schedule 7 rule 1.6.2.2 - To be referred back to sections for decision. Views to be heard at the January Executive meeting.
Schedule 7 Appendix - Accepted

Schedule 8 rule1(b) - To be referred back to sections for decision. Views to be heard at the January Executive meeting.
Schedule 8 rule 1(c) - Accepted
Schedule 8 rule 2(b) - Accepted

Changes to other Schedules:

Schedule 2 **Officers to be Appointed by the Executive Committee.**
Insert: 6. Honorary Chaplain for Bowls Devon - Accepted

Schedule 8 - Item 3 - **Dress Code**
Men – insert: Should a newly badged player decline to purchase a County Badge and/or tie, he will not be permitted to take his place in a County game. - Accepted

Schedule 9 **County Diary & Handbook**
Item 1 – In place of A single diary covering both Men's and Ladies events ……insert: A Men's diary covering Men's and Mixed events……. - Accepted

Item 2 – In place of existing – insert: A year book shall be produced each year covering comprehensive information on Bowls Devon Ladies and Mixed events. The Year Book may be purchased by any member and should be ordered through the club secretary.
- Accepted

Chairman Alan stated that a report on the changes to the Schedules agreed by the Executive Committee plus a list of the changes that are to be discussed at the January meeting of the Executive Committee will be made at the AGM.

8. Appointments of Bowls Devon Chaplain and Bowls Devon Development Officer: The executive agreed to the appointment of Mrs Cate Edmunds as the Bowls Devon Chaplain. The appointment was proposed and seconded and would be confirmed at the A.G.M. Chairman Alan proposed Mr Bernard Blatchford as the Bowls Devon Development Officer be appointed to the Executive Committee with voting rights. Seconded, agreed and would be confirmed at the A.G.M. At this point Chairman Alan raised the subject of the **Life Membership Committee.** At present there are no Past Presidents of Bowls Devon. It was agreed that President Sue Silcox, President Brian Edwards would serve alongside Administrator Carol. Two Honorary Members are also required to sit on this committee and it was proposed that David Tucker and Alan Mann be appointed, seconded and agreed.	
9. England EGM and nominations for England JVP and Chairman: Administrator Carol had previously distributed nominations for the posts of Bowls England JVP and Chairman. It was unanimously agreed that our Bowls Devon representatives to the England Executive vote on our behalf on this and all other matters at the forthcoming England EGM.	

10. Bowls Devon A.G.M. Propositions/Notices of Motion:

Administrator Carol had received nominations duly proposed and seconded for all Executive Officers posts. It was noted that further nominations can be accepted up until 14 days before the A.G.M.

Nominations duly proposed and seconded had been received for the Presidential posts. No nomination has been received for Ladies JVP.

(A) Propositions received from Sections and Clubs for Changes to the Rules, previously distributed

Proposed by Sidmouth and Seconded by Seaton

"That a Club may enter only one team in the Interclub Competition."

Proposed by Sidmouth and Seconded by Seaton

"That a Club may enter only one team in the Grace Mathews Top Club."

Proposed by Section 3

"That there is an additional Executive meeting put in the calendar in August/September to enable propositions to be submitted, distributed and then discussed by outdoor clubs before the season finishes. At present, many clubs cannot discuss and vote on propositions as the timing is too late. There is also a long gap between the April and November meeting and often important decisions need to be made."

Proposed by Section 3

"That 20p is given to each section from Bowls Devon for each affiliated member within that section, to cover expenses incurred for administrative tasks that the sections carry out on behalf of Bowls Devon. At present, sections have to impose their own levy which works out as additional fees for the clubs to cover."

In view of Treasurer David's recommendation from the F&GP Committee on monies to be paid to sections from Bowls Devon, it was agreed that Sue Harriott take this motion back to her section for further discussion.

Proposed by Section 1

"That clause 5.6 (page3) regarding late affiliations in the Bowls Devon Constitution be deleted leaving the October affiliations payment the only payment the clubs make, as the old DCBA used to do."

The section feels that the late affiliations cause a lot of unnecessary work and is un-policeable.

A proposition received from Section 1 to amend Constitution Item 6.3 was withdrawn.

(B) Propositions/Notices of Motion proposed by the Executive Committee, previously distributed, were discussed and it was agreed to propose them at the AGM.

1. Rule 13 (pages 13 & 14) In place of the current clauses 13.1 to 13.7 the following paragraph shall be inserted:
   "For all matters relating to Misconduct and Disputes Regulation No 9 of Bowls England Disciplinary Regulations in B.E. Rules & Regulations Issue C shall be applied in full"
2. The title of "Section Deputy Selector" in 7.16 on page 9 and 7.15.3 on page 7 shall be changed to "Section Deputy/Junior Selector"
3. Rule 8.1.4 (page 10): In place of "not later than 31 October (i.e. five weeks before the AGM)" insert "not later than 30 September"

11. Website:

The Officers were disappointed that the Website was not up and running yet and they were going to address the situation at a special meeting in January. They are hoping this problem can be resolved in the near future.

12. Bowls England Report:

Treasurer David in his capacity as Bowls England Director reported that Bowls England had withdrawn support for the coaching scheme. This will now come under the Bowls Alliance.

Advised everyone to read the Equality Act as circulated by Bowls England as it contained useful information.

Master Bowl regulations to be reviewed as many complaints had been received regarding straight running bowls. The rule concerning the giving away of the jack at every end to be amended. Skips to keep the card in all disciplines. No increase in affiliation fees for 2011. Bowls England also hoped to be able to keep the fee the same in 2012. Children and Vulnerable Persons – Under review in January. Administrator Carol displayed photographs of the Walker Cup and White Rose winners to be published in the Bowls England Year Book. She also suggested that everyone read the latest Bowls England News letter and highlighted the paragraph regarding competition entries.	
13. Patrons Association Reports: Mrs Terri Day, Ladies Patrons Secretary, read out her report. She outlined the way forward for the Ladies Patrons Association and detailed games already booked for next season. She thanked her helpers and Presidential Officers for all the support and help she has received this year. Terri thanked Bowls Devon for the gift she had received and said how much she had enjoyed the work she had undertaken. Chairman Alan praised Terri on behalf of the Committee for her report, and on how successful the ladies patrons has been in this their first season. Terri and her team had given the Lady Patrons such an energetic start, and everyone wished them continuing success.	

14. Reports from Sections: Section 2 - Ron Robertson suggested that Carol send everything for distribution to the Section Secretary and they distribute to the clubs. Administrator Carol then listed which sections would be happy to receive AGM items by e-mail and which required hard copy. Section 4 – David Counter advised the meeting that Exeter Isca (Whipton) had now closed. Section 7 – Sharon Parnell advised Unity Park down to 4 ladies but was advised it would remain as a mixed club. Section 1- Martin Rowe was pleased to be able to advise the meeting that Winkleigh was to remain open even though it was down to a membership of 12.	

15. Any Other Business: Sharon Parnell (Section 7) asked why the officers had held separate meetings when there was no provision for this within the Constitution and Rules. Chairman Alan explained that the meetings were essential to the smooth running of the association and that no policy decisions were made at such meetings. Such decision-making was a matter for the Executive Committee. The officers are entrusted with the day-to-day management of affairs. He assured the Committee that the officers are always aware, and happily work within the limits on their powers. When asked why she was concerned about officers meetings, Sharon replied that the concern had been voiced in Section 7, and she was asking on their behalf. Sue Harriott (Section 3) suggested that it would be better if provision for these meetings were included in the Constitution and Rules. She sited as an example her earlier query regarding the allocation of weeks for County Competitions. The subject of County Competitions was raised during the discussion on item 7 and Rosemary Mayne (Ladies Match Secretary) explained why she had made the decision to allocate set weeks. It was also suggested that following officers meetings, Administrator Carol should produce a newsletter noting the items that had been discussed that would be of interest. After much discussion it was agreed to hold a mid-summer meeting fo the Committee, date to be advised later. Martin Rowe (Section 1) raised the subject of badge qualification and asked for clarification regarding the badge trail. Chairman Alan requested the Competitions Committee meet and clarifies what constitutes being on the badge trail.	

There being no other business Chairman Alan confirmed the date of the next meeting as being 7.00pm on January 6th 2011 at the Exeter Golf and Country Club.

The meeting closed at 10.10pm.

Chairman…….. Date……..